Warrnambool Primary School is on the Bushfire At-risk Register.

1. Monitoring and removal of materials.
   At Warrnambool Primary School we use and refer to the Schools Standard document for fire safety vegetation. We use this document to guide our planning around buildings and we have an annual removal regime for flammable material in gutters and from around the school buildings.

   At Warrnambool Primary School we mow the oval and slash around the paddocks that border our school. We hand mow the immediate grass around the school.

2. At Warrnambool Primary School we use the OH&S documents and processes for the management and handling of flammable materials. We use MSDS sheets that are displayed on the pin board in the kitchen so that staff are aware of what is stored in the locked cupboard.

3. At Warrnambool Primary School we use the PRMS schedule for inspections of building exits and to ensure they are kept continuously clear.

4. At Warrnambool Primary School all assembly points are marked on the EMP templates and the maps are dispersed around the school buildings. All assembly points have access to emergency equipment.

5. At Warrnambool Primary School we use the SMS schedule for outlining the road access for emergency vehicles. We also have the same information on the maps in the EMP templates.

6. We have a twice termly fire drill. We have an annual fire drill that goes through all the staff roles. This drill is usually completed in November of each year.

7. Our Fire equipment is checked by the CFA once every 6 months and our fire alarm system gets tested once every four months.

**Evaluation:**
This policy will be reviewed with student input as part of the school’s three-year review cycle.

This policy was last ratified by School Council in July 2014