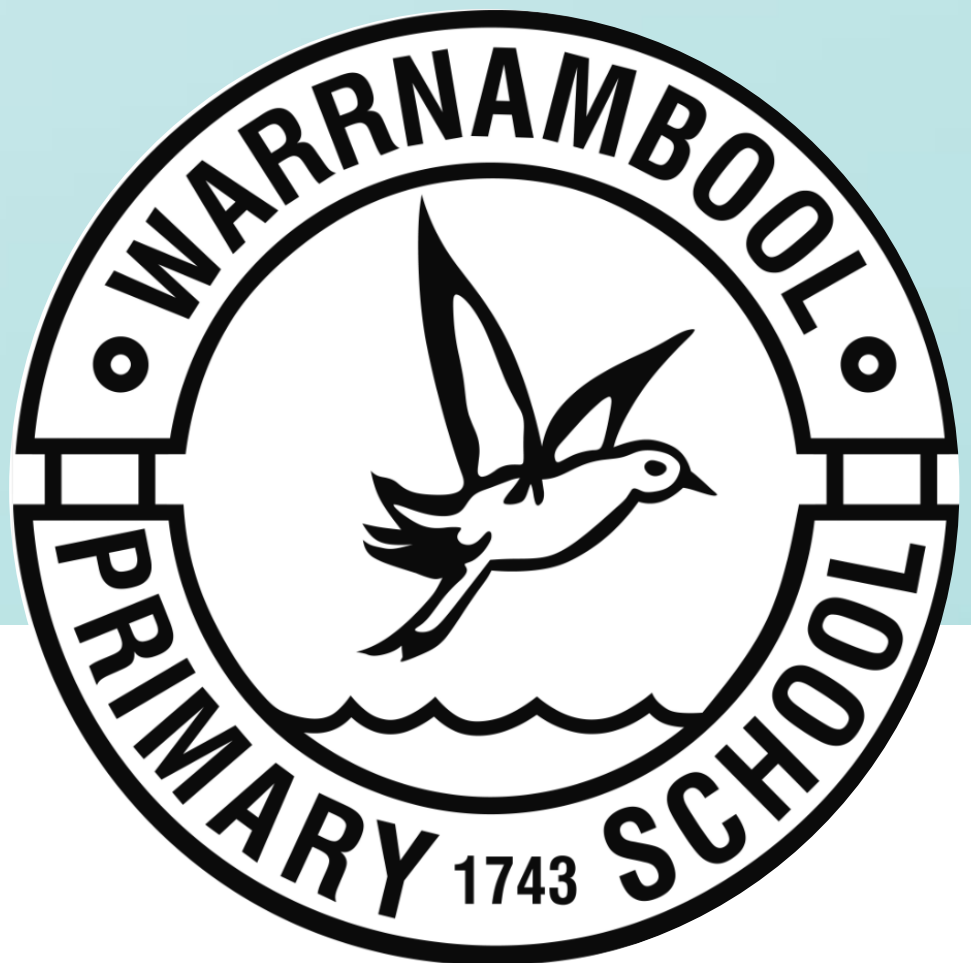


# Warrnambool Primary School

**Parent Payment Information for 2023  
Foundation**



9 November 2022

Dear Parents/Guardians,

Warrnambool Primary School is looking forward to another great year of teaching and learning and would like to advise you of Warrnambool Primary School's voluntary financial contributions for 2023.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing support of our families ensures that our school can offer the best possible education and support for our students. We want to thank you for all your support, whether that's through fundraising or volunteering your time. This has made a huge difference to our school and the programs we can offer.

Within our school this support has allowed us to:

- offer a wide range of subjects and special curriculum experiences for our students across all year levels
- upgrade and purchase computers for the library
- refurbishment of school grounds, with particular focus on the prep playground, the Year one and Year 2 playground and the Year 5/6 playground.

For further information on the Department's Parent Payments Policy please see a one-page overview attached.

Yours sincerely,

Peter Lee  
Principal

Greg Gent  
School Council President

<b>Curriculum Contributions - items and activities that students use, or participate in, to access the Curriculum</b>	<b>Amount</b>
Classroom consumables, materials & equipment <ul style="list-style-type: none"> <li>• Classroom consumables – materials and equipment</li> <li>• English – book boxes, readers, kinder squares, flash cards</li> <li>• Art – paint, crayons, canvas, glitter, coloured paper, glue, card, wool, material, wood, beading</li> <li>• LOTE – scrapbook, origami paper, paint, glue</li> <li>• Science – books, shared classroom materials</li> <li>• Mathematics – numeracy blocks, calculators, stationary, maths kits</li> <li>• Physical Education – equipment, ribbons, materials</li> <li>• Library – books</li> </ul>	\$120.00
Online Subscriptions <ul style="list-style-type: none"> <li>• SeeSaw</li> <li>• Sounds Write – Initial Code</li> <li>• Compass</li> </ul>	\$50.00
Printing and photocopying of worksheets and learning materials	\$15.00
Foundation school events <ul style="list-style-type: none"> <li>• Japanese Cultural day</li> <li>• Local Excursions</li> </ul>	\$5.00 \$20.00
<b>Total Amount for Curriculum Contributions</b>	<b>\$210.00</b>

<b>Other Contributions – for non-curriculum items and activities</b>	
<i>First Aid Equipment</i>	\$10.00
<i>School grounds maintenance and improvements (suggested amount \$20, \$50, \$100)</i>	\$
<b>Total Amount for Other Contributions</b>	<b>\$</b>

### **Educational items for students to own**

As per previous years, the school will be purchasing all supplies in bulk from a local supplier for your child to individually own and use. Purchasing in bulk keeps costs to a minimum for families. If you would like to purchase your own supplies, please contact the school office for an itemised list of supplies required for each year level.

### Extra-Curricular Items and Activities

Warrnambool Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum. Families will be notified via compass when these events are coming up.

These are provided on a user-pays basis.

Extra-Curricular Items and Activities	Amount
Swimming Program (subsidised by DET) 8 lessons	\$30.00
<i>School magazine/ yearbook</i>	\$20.00
<i>Incursions / Excursions</i>	TBA

Category	Totals
Curriculum Contributions	\$
Other Contributions	\$
Extra-Curricular Items and Activities	\$
<b>Total</b>	<b>\$</b>

### Financial Support for Families

Warrnambool Primary School understands that some families may experience financial difficulty and offers a range of support options, including:

- Camps, Sports and Excursions Fund (if parent / carer holds a health care card)
- Individual Payment Plans
- Veteran's Affairs Card
- Centrepay
- State Schools Relief

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact:

Sharyn Fary, Business Manager on Ph: 03 5561 5955 | Email: [sharyn.fary@education.vic.gov.au](mailto:sharyn.fary@education.vic.gov.au)

All invoices will be added to compass at the beginning of the year. We do not require payment until 2023.

## **Payment methods**

Compass: Curriculum consumables will be added to compass at the beginning of 2023

Direct Deposit: Account: Warrnambool Primary School BSB: 033-263 Acc: 44-5715

Bpay: Biller Code: 87361 - reference number is on family statement (please contact the office)

EFTPOS: By phoning the school office

Cash: In person

Centrepay: Centrepay is also available to eligible families. Centrepay is a voluntary bill-paying service that is free for Centrelink customers. Through Centrepay, you can authorise the Department of Education to deduct regular amounts from your welfare payments to pay bills and expenses to a business such as our school. Please see application form attached

## **Refunds**

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis.

Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the requirements of the Curriculum. This includes the Victorian Curriculum F-10, the Victorian Certificate of Education (VCE) and the Victorian Pathways Certificate.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).



### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.